

SPARHAM PARISH COUNCIL

**The next meeting of the Council will be held on
Wednesday 28th September 2022,
commencing at 7.30pm in the St Mary Church, Sparham.**

*Sparham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow you to join in the debates.*

AGENDA

A Minute Silence to honour the late Queen Elizabeth II.

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 10th May 2022.
4. County & District Councillor Reports.
5. Meeting open for public participation.
6. Planning issues:
 - a) Applications for consideration.
 - Any applications received following the publication of the agenda.
(<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
 - 3PL/2022/0526/LB – 2 Church Farm Barns, Well Lane – replacement windows – APPROVED.
 - 3PL/2022/0601/HOU – The Old Green Man, Main Road - construction of timber outbuilding to house swimming pool (retrospective) – APPROVED.
 - 3PL/2022/0602/HOU – The Old Green Man, Main Road - construction of timber log store – APPROVED.
 - 3PL/2022/0747/HOU - Gable House, Whitwell Road - proposed Cart Lodge to the front of the dwellinghouse – APPROVED.
7. Highway & Footpath issues.
 - a) To receive an update in respect of the request for a bus stop at Sparham Hill, connecting footpaths, and a reduction in the speed limit.
 - b) To receive an update regarding the Church Lane flooding drainage scheme.
 - c) To consider any action regarding litter at the bridge on the Lyng Road.
 - d) To notify any new highway issues.

8. The Village Green
 - a) To receive an update regarding the wildflower project and applications for grant funding.
 - b) To consider any new issues relating to the Village Green.
9. To receive an update regarding the works to the Sparham Phone Box.
10. To receive an update regarding the grant application for a village defibrillator.
11. To receive a report regarding the parish council commemoration to mark the Queens Platinum Jubilee and consider any further memorial following her death.
12. To receive an update regarding land at Sparham Pools.
13. Finance & Governance Matters
 - a) To receive a financial report for the year ending 31st March 2023.
 - b) To appoint an internal auditor for the year ending 31st March 2023.
 - c) To consider the option to opt out of the SAAA central external auditor appointment arrangements.
 - d) To consider approval of dual authorisation for online bank payments.
 - e) To consider a monthly standing order for salary and office allowance payments.
 - f) To receive a report regarding the professional valuation of the Old School Room.
 - g) To receive an update regarding Hill & Vale magazine funding.
 - h) To authorise financial payments as set out below:

• Clerk (Salary & Allowance: July – Sept)	£TBC
• Grass Contractor (May)	£80.00 (paid)
• Grass Contractor (June)	£80.00 (paid)
• Grass Contractor (July)	£80.00 (paid)
• Internal Audit	£35.00 (paid)
• Donation to PCC for grass cutting	£525.00
14. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
 - Invitation to Bid for Parish Partnership 2023/24.
 - Breckland Local Plan (Partial Review) Regulation 19 Consultation
 - The Hedgehog Highway Project Enquiry
15. To receive any new items for the next agenda.
16. To note the next meeting of the Parish Council will be held on Tuesday 8th November 2022, at 7.30pm in the Old School Room.

Sheryl Irving
 Clerk to the Council
sparhamparishcouncil@gmail.com
 Thursday 22nd September 2022