

SPARHAM PARISH COUNCIL

**The next meeting of the Parish Council will be held on
Tuesday 30th January 2024 at 7.30pm in the Old School Room.**

*Sparham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow you to join in the debates.*

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 14th November 2023.
4. To consider the co-option of a new member to fill the one Council vacancy.
5. County & District Councillor Reports.
6. Meeting open for public participation.
7. Planning issues:
 - a) Applications for consideration.
 - 3PL/2023/1225/F - Land adjacent to Bawdeswell Hall, Fakenham Road - installation and operation of a 55.04kW ground-mounted solar array.
 - Any applications received following the publication of the agenda. (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
 - c) To receive an update re the Breckland Local Plan and consider any action.
 - d) To consider a Dark Skies Policy with a CPRE advised Standard Light Clause to include in responses to planning applications.
8. Highway & Footpath issues.
 - a) To receive an update regarding speeding issues on A1067 and the need for a lower speed limit.
 - b) To receive an update to the request for an additional bus stop at Sparham Hill.
 - c) To consider a request for regular cleaning of the bus shelter and changes to the opposite stop.
 - d) To receive an update to the request for a 30mph speed limit within the village.
 - e) To receive an update regarding any issues reported to Highways and to report any new highway issues.
 - Damaged Whitwell Road sign – reported to Breckland.

9. The Village Green
- To receive an update regarding the wildflower project.
 - To receive an update regarding planting a Queen Elizabeth II Memorial Orchard.
 - To receive an update regarding repairs to a section of the wall.
 - To receive an update re car parking signage in relation to public liability.
 - To receive a report regarding the grass cutting contract.
 - To consider any new issues relating to the Village Green.
10. To consider if an alternative use for the Phone Box would be preferable and to receive a maintenance report.
11. To consider a policy to conserve and enhance biodiversity in Sparham, in accordance with the Environment Act 2021.
12. Finance & Governance Matters
- To receive a financial report for the year ending 31st March 2024.
 - To authorise financial payments as set out below and note any receipts.
- | Ref | Payee | Amount |
|---|---|-----------|
| <u>PAYMENTS</u> | | |
| P29 | Clerk (Salary & Allowance) Dec
Including pay arrears in respect of 2023/24 pay award | £tbc (SO) |
| P29 | HMRC PAYE | £tbc |
| P30 | Breckland 2 x Dog Mess Signs | £83.00* |
| P31 | Clerk (Salary & Allowance) Jan | £tbc (SO) |
| P31 | HMRC PAYE | £tbc |
| P32 | Website (Domain & Plan) – refund to Clerk | £106.06 |
| P33 | Permissive Pathway | £160.00 |
| P34 | Clerk (Salary & Allowance) Feb | £tbc (SO) |
| P34 | HMRC PAYE | £tbc |
| *, (SO), or (DD) indicates payment has been made. | | |
| <u>RECEIPTS</u> | | |
| | Bank Interest | £37.80 |
13. To note the meeting dates for 2024:
- 14th May
 - 10th September
 - 12th November
14. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
15. To receive any new items for the next agenda.
16. To note the Annual meeting of the Parish Council will be held on Tuesday 14th May 2024 following the Annual Parish Meeting which will commence at 7.30pm, in the Old School Room.