

SPARHAM PARISH COUNCIL

THE NEXT MEETING OF SPARHAM PARISH COUNCIL WILL BE HELD ON TUESDAY 12TH MAY 2020 AT 7.30 P.M.

Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Accordingly, this meeting will be held virtually via Zoom and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on Tuesday 12th May 2020 and an invitation to join the Zoom meeting will be sent to you.

The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on Tuesday 12th May 2020. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on Tuesday 10th March & Thursday 26th March 2020.
4. To approve an Addendum to Standing Orders relating to the Covid-19 situation.
5. County & District Councillor Reports.
6. Meeting open for public participation.
7. To discuss any urgent issues relating to council assets in the village.
8. To discuss planning issues:
 - Any applications received following the publication of the agenda.
9. Finance & Governance Matters
 - a) To receive a financial report for the years ending 31st March 2020 and 31st March 2021.
 - b) To receive the internal auditors report and consider any recommendations.
 - c) To approve the annual governance statement in the 2019-20 Annual Return.
 - d) To approve the Statement of Accounts in the 2019--20 Annual Return.
 - e) To approve the certification of exemption from a limited assurance review under Section of the Local Audit (Smaller Authorities) Regulations 2015.
 - f) To consider approval of membership of Zoom at a maximum monthly cost of £12.99.

g) To authorise financial payments as set out below:

- Clerk (Salary & Allowance: April - June) £TBC
(includes previously approved incremental pay increase)
- HMRC £10.40
- Grass Contractor (monthly April to November) £70 per month
- Council Insurance £605.45 (paid 28/04/2020)
- Internal Auditor £13.00
- Website (Domain Renewal) £28.78 (paid 17/04/2020)

10. To receive any new items for the next agenda.

11. To note the next meeting will be held on Tuesday 8th September 2020 at 7.30pm.

Sheryl Irving
Clerk to the Council
sparhamparishcouncil@gmail.com
Thursday 7th May 2020