

SPARHAM PARISH COUNCIL

**The next meeting of the Council will be on Tuesday 7th May 2019,
following the Annual Parish Meeting commencing at 7.30pm
in the Old School Room.**

***Sparham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow you to join in the debates.***

AGENDA

1. Election of Chairman and signing of declaration of office.
2. Election of Vice Chairman and signing of declaration of office.
3. Welcome and apologies for absence.
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on Tuesday 12th March 2019.
6. County & District Councillor Reports.
7. Meeting open for public participation.
8. To discuss planning issues:
 - a) Applications for consideration.
 - Any applications received following the publication of the agenda.
 - b) Decisions to note.
 - 3PL/2019/0016/CU - Change of use of land for domestic leisure purposes for the use of family and friends, land adjacent to Wensum Lodge, Lyng Road, Sparham – Undecided.
9. To consider any Highway issues.
10. To consider approval of the Permissive Access Path Agreement.
11. To receive an update in respect of the Village Green.
12. To receive an update in respect of the Land Registry application.
13. To receive an update in respect of Grass Cutting.
14. To consider any tree maintenance.

15. To receive an update in respect of the bus shelter.
16. To consider any works to the Sparham Phone Box.
17. Finance & Governance Matters
- a) To receive a financial report for the years ending 31st March 2019 & 31st March 2020.
 - b) To receive the internal auditors report and consider any recommendations.
 - c) To approve the annual governance statement in the 2018-19 Annual Return.
 - d) To approve the Statement of Accounts in the 2018-19 Annual Return.
 - e) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
 - f) To consider approval of the Clerk's annual incremental pay increase.
 - g) To consider any training requirements.
 - h) To review the Sparham Pools Car Parking Fee.
 - i) To consider direct debit payment to ICO.
 - j) To authorise financial payments as set out below:

• Clerk (Salary Mar-May/Allowance	£236.13
• Website Annual Renewal	£71.86
• ICO – Data Protection Renewal	£40.00
18. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
- George Freeman MP – A proper plan for bringing electricity from offshore wind farms to the National Grid.
 - Fly the Red Ensign for Merchant Navy Day.
 - Police Parish Newsletter – April edition.
19. To receive any new items for the next agenda.
20. To note the meeting dates for the forthcoming year.
 Tuesday 24th September 2019
 Tuesday 28th January 2020
 Tuesday 10th March 2020
21. To note the date of the next meeting which will be held at 7.30pm on Tuesday 24th September 2019 in the Old School Room.

Sheryl Irving
 Clerk to the Council
 clerk@sparhamvillage.co.uk
 Tuesday 30th April 2019
