

SPARHAM PARISH COUNCIL

**The next meeting of the Parish Council will be held on
Tuesday 14th November 2023 at 7.30pm in the Old School Room.**

*Sparham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow you to join in the debates.*

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 12th September 2023.
4. To note the resignation of Cllr Neale and the vacancy for a new member.
5. County & District Councillor Reports.
6. Meeting open for public participation.
7. Planning issues:
 - a) Applications for consideration.
 - Any applications received following the publication of the agenda.
(<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
 - 3PL/2023/0814/HOU – 18 Carrstone Cottage, The Street - demolition of carport and construction of a 2 storey rear extension – APPROVED.
8. Highway & Footpath issues.
 - a) To receive an update regarding speeding issues on A1067 and the response from Norfolk County Council.
 - b) To consider locations for bus stops at Sparham Hill, for review by the NCC Transport Team.
 - c) To receive an update regarding the Church Lane flooding drainage scheme.
 - d) To receive an update regarding any issues reported to Highways and to report any new highway issues.
 - Damaged Whitwell Road sign – reported to Breckland.
 - e) To consider any action which can be taken to address speeding through the village (Whitwell Road etc).
 - f) To consider any application under the Parish Partnership Scheme.

9. The Village Green
- To receive an update regarding the wildflower project.
 - To receive an update regarding planting a Queen Elizabeth II Memorial Orchard.
 - To consider quotes received to repair a section of the wall.
 - To receive a report regarding the grass cutting contract.
 - To receive a report regarding event parking on the Green.
 - To consider any new issues relating to the Village Green.
10. To receive an update regarding works to the Sparham Phone Box.
11. To receive an update regarding the village defibrillator.
12. To consider a policy to conserve and enhance biodiversity in Sparham, in accordance with the Environment Act 2021.
13. Finance & Governance Matters
- To receive a financial report for the year ending 31st March 2024.
 - To appoint a third bank signatory.
 - To consider the draft budget and set the precept for the year ending 31st March 2025.
 - To authorise financial payments as set out below and note any receipts.
- | Ref | Payee | Amount |
|---|---|-----------|
| <u>PAYMENTS</u> | | |
| P14 | Clerk (Salary & Allowance) Oct | £tbc (SO) |
| P14 | HMRC PAYE | £tbc |
| P | Clerk (Salary & Allowance) Nov | £tbc (SO) |
| P | HMRC PAYE | £tbc |
| P | Clerk – pay arrears in respect of 2023/24 pay award | £tbc |
| P | Grass Cutting – October | £85.00 |
| P | Breckland – Election Charge | £75.00 |
| *, (SO), or (DD) indicates payment has been made. | | |
| <u>RECEIPTS</u> | | |
| | Bank Interest | £23.52 |
| R4 | Precept (2 of 2) | £3,250.00 |
14. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
- Notice of Consultation on the Greater Norwich Local Plan Proposed Main Modifications
15. To receive any new items for the next agenda.
16. To note the next meeting of the Parish Council will be held at 7.30pm on Tuesday 30th January 2024 in the Old School Room.

Sheryl Irving
Clerk to the Council
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Tuesday 7th November 2023