

SPARHAM PARISH COUNCIL

The next meeting of the Council will be held on Tuesday 7th January 2020, commencing at 7.30pm in the Old School Room.

Sparham Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow you to join in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on Tuesday 1st October 2019.
4. County & District Councillor Reports.
5. Meeting open for public participation.
6. To discuss planning issues:
 - a) Applications for consideration.
 - Any applications received following the publication of the agenda.
 - b) Decisions to note.
 - 3PL/2019/1348/HOU – Briars, Whitwell Road – single storey side extension and conversion of existing garage to playroom and gym – APPROVED.
7. To consider any Highway issues.
 - a) To receive an update on blocked drain on corner near bus shelter.
 - b) To notify any new issues.
8. To receive an update in respect of the Permissive Access Path Agreement.
9. To receive an update in respect of the Village Green.
10. To receive an update in respect of the Land Registry application relating to the Village Green.
11. To receive an update in respect of the bus shelter.
12. To consider any works to the Sparham Phone Box (including the installation of a defibrillator).
13. To consider the way forward regarding the transfer of the old highways surveyor's land from Breckland Council to Sparham Parish Council.
14. To consider any future use for Sparham PC laptop.

15. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2020.
 - b) To consider increasing number of meetings to six per year.
 - c) To consider a different format to Parish and Council Annual meetings.
 - d) To consider an application to increase to Councillor numbers.
 - e) To receive an update regarding public sector website accessibility regulations.
 - f) To receive a report regarding Operation London Bridge.
 - g) To receive an update re the appeal to a HMRC fine regarding filing of reports.
 - h) To consider a draft budget proposal and set the precept for the year ending 31st March 2021.
 - i) To authorise financial payments as set out below:

• Clerk (Salary Dec - Feb/Allowance)	£236.13
• Norfolk PTS (Training Course – TB)	£75.00
• Sparham PCC – Donation	£525.00
• Citizens Advice Bureau – Donation	£100.00 (tbc)
• Grass Contractor (November 19)	£70.00 (paid 29.11.2019)
• Pathway Agreement (1.8.17 – 31.7.20)	£480.00 (paid 7.10.2019)
16. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
- Norfolk County Council Budget 2020/21 Consultation
 - NCC Fire & Rescue – Draft Integrated Risk Management Plan
 - Digging up Norfolk – Boreas & Sheringham Shoal
 - Breckland Adoption of Local Plan
 - Breckland Parish Forum – 12th February 2020
 - Bus Timetable Amendments
17. To note 2020 meeting dates.
- Tuesday 10th March 2020
 - Tuesday 12th May 2020 (following the Annual Parish Meeting)
 - Tuesday 8th September 2020
18. To receive any new items for the next agenda.
19. To note the date of the next meeting which will be held at 7.30pm on Tuesday 10th March 2020 in the Old School Room.

Sheryl Irving
Clerk to the Council
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Monday 23rd December 2019