

SPARHAM PARISH COUNCIL

The next meeting of the Council will be held on Tuesday 10th March 2020, commencing at 7.30pm in the Old School Room.

Sparham Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow you to join in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on Tuesday 7th January 2020.
4. Presentation by Vattenfall's Norfolk Vanguard and Norfolk Boreas Offshore Wind Farm Local Liaison Officer and Skills Champion, followed by any questions.
5. County & District Councillor Reports.
6. Meeting open for public participation.
7. To discuss planning issues:
 - a) Applications for consideration.
 - Any applications received following the publication of the agenda.
 - b) Decisions to note.
 - 3PL/2019/1558/HOU - Conversion and extension of existing garage to provide annex. Alteration of access arrangements @ Holly House, Lyng Road – UNDECIDED.
 - 3PN/2020/0002/PNE – 6 Woodlands Court – Removal of conservatory to be replaced with single storey garden room – PRIOR APPROVAL.
8. To consider any Highway issues.
 - a) To receive an update on blocked drain on corner near bus shelter.
 - b) To notify any new issues.
9. To receive an update in respect of the Permissive Access Path Agreement.
10. To consider any issues relating to the Village Green, including the Land Registry application.
11. To consider any works to the Sparham Phone Box (including the installation of a defibrillator or as a recycling centre).
12. To consider the way forward regarding the transfer of the old highways surveyor's land from Breckland Council to Sparham Parish Council.

13. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2020.
 - b) To review the following policy documents:
 - Standing Orders
 - Financial Regulations
 - Risk Assessment & Management Review
 - Assets Register
 - c) To receive an update regarding an application to increase to Councillor numbers.
 - d) To review the car parking fee at Sparham Pools.
 - e) To receive an update re the appeal to a HMRC fine regarding filing of reports.
 - f) To consider a donation request from the Priscilla Bacon Hospice Appeal.
 - g) To authorise financial payments as set out below:
 - Clerk (Salary/Allowance/Expenses: Jan - March) £TBC
 - HMRC £31.80
14. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
- Boundary Commission Review
 - Great British Spring Clean
15. To receive any new items for the next agenda.
16. To note the Annual Parish Council Meeting will be held on Tuesday 12th May 2020, following the Annual Parish Meeting which will commence at 7.30pm in the Old School Room.

Sheryl Irving
Clerk to the Council
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Tuesday 3rd March 2020