

SPARHAM PARISH COUNCIL

**The next meeting of the Council will be held on Tuesday 8th March 2022,
commencing at 7.30pm in the Old School Room.**

*Sparham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow you to join in the debates.*

AGENDA

1. Welcome and apologies for absence (apologies received from Cllr McDonnell).
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 11th January 2022.
4. County & District Councillor Reports.
5. Meeting open for public participation.
6. Planning issues:
 - a) Applications for consideration.
 - Any applications received following the publication of the agenda.
(<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions to note.
7. Highway & Footpath issues.
 - a) To receive an update regarding traffic issues in The Street.
 - b) To consider the approval of the purchase of a dog waste bin to sit opposite Old School Room.
 - c) To receive an update in respect of the request for a bus stop at Sparham Hill, connecting footpaths, and a reduction in the speed limit and to consider a letter to the Highways Future Planning and Infrastructure Committee at Norfolk County Council.
 - d) To notify any new highway issues.
8. The Village Green
 - a) To receive an update regarding the Land Registry application.
 - b) To receive an update regarding the wildflower project and applications for grant funding.
 - c) To receive a report re the grass cutting contract for 2022.
 - d) To consider any new issues relating to the Village Green.
9. To receive an update regarding the works to the Sparham Phone Box.
10. To receive an update regarding the grant application for a village defibrillator.
11. To receive an update regarding a parish council commemoration to mark the Queens Platinum Jubilee in 2022.
12. To receive a report regarding land at Sparham Pools.

13. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2022.
 - b) To consider moving the January meeting to November each year – commencing 8th November 2022.
 - c) To consider charitable requests from the Priscilla Bacon Hospice Appeal and ‘Fresh Start, New Beginnings’, a local Children’s Charity.
 - d) To consider approval of the following Council policy documents:
 - Financial Regulations
 - Risk Assessment & Management Policy
 - Asset Register
 - Equality & Diversity Policy
 - Co-option Policy
 - e) To authorise financial payments as set out below:

• Clerk (Salary & Allowance: Jan – Mar)	£TBC
• HMRC – PAYE	£2.60
• Clerk (Pay Award Arrears)	£TBC
• Donation to PCC	£525.00
• Donation to Citizens Advice Bureau	£100.00
• Permissive Path	£160.00 (paid 13.01.22)
2022/23 Financial Year	
• Norfolk PTS Subscription	£60.00
14. Correspondence for circulation
(anything received after the agenda has been published will be circulated at the meeting)
 - Great British Spring Clean 2022
 - NRF Support to Community Resilience
15. To receive any new items for the next agenda.
16. To note the Annual meeting of the Parish Council will be held on Tuesday 10th May 2022, following the Annual Parish Meeting which will commence at 7.30pm in the Old School Room.

Sheryl Irving
 Clerk to the Council
sparhamparishcouncil@gmail.com
 2nd March 2022